

## **ADVISORY COMMITTEE ON ACCESSIBLE TRANSPORTATION SERVICES**

**Wednesday, November 14, 2018**

**10:15 a.m.**

**Quincy Street Station**

Committee Members present: Nancy Johnson, Shelby Fry, Mary Thomas, Deborah Dawkins, Anthony Fadale, Mark Webb, Brian Snodderly and Mike Nolting.

Committee Members absent: Dennis Tenpenny, Libby Adams and Linda Kehres.

TMTA Staff present: Al Bradley, Kris Luber and Elizabeth Manson.

The meeting was called to order by Nancy Johnson at 10:20 a.m. There were no other guests present or public comment offered.

Al Bradley reminded the committee that there is only one consumer member spot left vacant.

There were no corrections to the prior minutes.

Mr. Bradley asked the agency members to remind their facility staff to be mindful of the weather conditions in respect to Topeka Metro lift service coming to pick up their clients. Mr. Bradley asked for their help in making sure sidewalks and ramps are cleared of snow and ice to help keep everyone safe. Nancy Johnson asked if anyone had a recommendation on who someone might contact to help clear snow or ice if a person does not live in a facility. Mary Thomas suggested Silverbacks, a local NIA or your local church. Mr. Bradley asked the agency members if they would request that their facility staff let Topeka Metro know if they plan on closing their facility early due to inclement weather.

Mr. Bradley announced the construction on West 6<sup>th</sup> is now complete and the West 6<sup>th</sup> bus route is now back on its regular route. Ms. Thomas asked if Topeka Metro was going to reopen the bus shelter to the east of Community Resource Center (CRC) since the construction is now completed in that area. Mr. Bradley stated maintenance is currently in the process of reopening several bus stops/shelters and he believes that one is on the list. Mr. Bradley stated he would verify when the shelter was to be reopened and get back with Ms. Thomas. Mike Nolting asked if Topeka Metro publish detours in the newspaper. Mr. Bradley answered no, however, we do update the Topeka Metro website, place signage in the kiosks at Quincy Street Station and place signage in the affected bus shelters and bus stops. Deborah Dawkins asked how involved Topeka Metro is with the 2022 Momentum planning. Mr. Bradley stated one of our supervisors attends the monthly City Utility Meeting and is informed of current and upcoming projects so Topeka Metro can adjust routes accordingly.

Mr. Bradley announced all of the Topeka Metro employees attended an Incident Command System (ICS) training class. The training provided an insight as to what ICS is, what they do, and how Topeka Metro would fit into the chain of command when an Emergency Incident Response Plan is activated. The training was a two hour class presented by the Shawnee County Emergency Manager, Jim Green.

Mr. Bradley presented the September 2018 ridership report. Fixed route ridership is down compared to last year; however there was an increase in October. Lift ridership is increasing, ridership was up 6.7% over last year. We are seeing an increase with non-ambulatory passengers and Capital City Taxi helped with those passengers by doing 166 trips in September. Revenue miles and hours are down slightly from last year.

Mr. Bradley discussed various upcoming events at Topeka Metro:

- Veteran's Ride Free (month of November) – fixed route only
- Thanksgiving Day (11/22) – All Topeka Metro facilities closed
- Thanksgiving Friday (11/23) – Limited Holiday service
- Remember Rosa free ride day (12/1) – fixed route only
- Winter Fling – Families ride free (12/22-1/5) – fixed route only
- Christmas Day (12/25) – All Topeka Metro facilities closed
- New Year's Day (1/1) – All Topeka Metro facilities closed
- Martin Luther King Day (1/21) – Limited Holiday service

Ms. Thomas announced that CRC is working with Community Action to help set up a regular schedule for the Mobile ID Unit. Ms. Thomas asked the agency members if anyone would like their facility to be placed on the regular set schedule for the Mobile ID Unit to come to their facility at a specific time/date to let her know. The calendar will be posted on the Community Action website.

Mr. Bradley presented the SOTO ridership report. Total rides for August 2018 was 772, rides for September 2018 was 758, total rides to date is 6,657. JEDO has tentatively approved phase 2 of the SOTO program. The passenger will still pay \$5.00 one way, but instead of the remainder of the trip being paid solely by JEDO, the SOTO employer will now pay a portion of the cost. JEDO has tentatively approved phase 1 of the NETO program. The NETO program will serve the north east area of Topeka and will be similar to the SOTO phase 1 program in regards to payments. Topeka Metro is still working on completing the list of employers for that area, however, Reser's and Goodyear have signed on. JEDO's final vote on these two programs is in early December, but there seems to be a consensus that they will pass.

Upcoming meetings for 2019 were scheduled as follows at **10:15 a.m. at QSS**

- **Wednesday, January 9<sup>th</sup>**
- **Wednesday, March 13<sup>th</sup>**
- **Wednesday, May 8<sup>th</sup>**
- **Wednesday, July 10<sup>th</sup>**
- **Wednesday, September 11<sup>th</sup>**
- **Wednesday, November 13<sup>th</sup>**

Calendar reminders will be emailed to committee members.

The meeting adjourned at 11:46 a.m.

Respectfully submitted,

Elizabeth Manson  
Topeka Metro Operations Assistant