



**Topeka Metro
Board of Director's Minutes
May 16, 2022**

MEMBER'S NAME	ORGANIZATION	PRESENT / ABSENT / EXCUSED
Dr. Alan Bearman, Chair	Topeka Metro	Present QSS
Scott Tummons, Vice-Chair	Topeka Metro	Not present
Jim Daniel	Topeka Metro	Present via ZOOM
Beverly Hall	Topeka Metro	Present via ZOOM
Joseph Ledbetter	Topeka Metro	Present QSS
Rodd Miller	Topeka Metro	Present QSS

Staff/Visitors	ORGANIZATION	PRESENT / ABSENT / EXCUSED
Bob Nugent, General Manager	Topeka Metro	Present QSS
Richard Appelhanz, CFO Officer	Topeka Metro	Present QSS
Keri Renner, Director of Marketing and Communications	Topeka Metro	Present QSS
John Cassidy, General Counsel	Topeka Metro	Present via ZOOM
Andy Fry, Director of Planning	Topeka Metro	Present via ZOOM
Denise Ensley, Chief Operations	Topeka Metro	Present via ZOOM
Jared Culbertson, Director of Information Technology	Topeka Metro	Present via ZOOM
Terri Miller, Director of Human Resources	Topeka Metro	Present via ZOOM
Alan Parrish, Director of Maintenance & Facilities	Topeka Metro	Present via ZOOM
	Topeka Metro	Present via ZOOM

TOPIC	KEY DISCUSSION	RECOMMENDED ACTION / STATUS	PERSON RESPONSIBLE

Call to Order	Chair, Dr. Alan Bearman called the meeting to order at 4 p.m.	5 of 6 members present	Dr. Alan Bearman
Minutes Approval	Minutes from the April 18, board meeting submitted for approval.	MOTION: Jim Daniel moved, and Beverly Hall seconded the motion to approve the April 18, 2022, minutes as presented. The motion was unanimously approved 5-0.	
Public Comment	No public in attendance.		
Department Reports			
Planning Report	Planning report as submitted.		Andy Fry
Operations Report	Operations report as submitted.		Denise Ensley
Maintenance Report	Maintenance and Facilities report as submitted.		Alan Parrish
Finance Report	Finance report as submitted.	MOTION: Rodd Miller moved, and Joe Ledbetter seconded the motion to accept the financial report of May 16 as presented. The motion was unanimously approved 5-0.	Richard Appelhanz
Committee Reports			
Finance	Richard Appelhanz reported during Finance meeting.		Richard Appelhanz
Action Items	Legal counsel drew up Resolution No. 22-04 and a policy for honorary memorials pertaining to Topeka Metro board members as well as employees. These would be to commemorate persons who die while in service to the agency. Employees of Topeka Metro and appointed members of the Board of Directors who die while currently employed or currently serving shall be	MOTION: Joe Ledbetter moved, and Rodd Miller seconded the motion to approve honorary memorials. The motion was unanimously approved 5-0. Dr. Bearman approved and signed the	Dr. Alan Bearman

	<p>commemorated in a manner fit to celebrate and preserve the memory of a member of the Topeka Metro family.</p> <p>Bob Nugent brought this to the attention of the board to vote on.</p>	resolution and policy documents.	
Continuing Business	<p>The Fiscal Year 2023 budget will be the focus of the next few meetings. An additional meeting may be scheduled if needed for more discussion. Would likely be a ZOOM meeting.</p> <p>Considerations might be depreciation, real property, pulse points on routes, electric buses.</p>		Bob Nugent
New Business	N/A		
Executive Session	An executive session was requested and began at 4:30 p.m. There was a 15-minute recess and meeting resumed at 4:45 p.m. No action afterward.		
Adjourn	Dr. Bearman adjourned the meeting at 4:45 p.m.		Dr. Alan Bearman

Respectfully Submitted –

Keri Renner, Topeka Metro Board Secretary