

**Topeka Metropolitan Transit Authority**  
**Balance Sheet**  
**As of May 31, 2022**  
**Page 1**

	This Month	Net Changes	Last Month
<b>Assets and Deferred Outflows</b>			
<b>Current Assets</b>			
Cash - Operating	7,781,450.06	467,243.04	7,314,207.02
Cash - Designated	11,012,475.13	745.79	11,011,729.34
Accounts Receivable	49,264.50	8,747.82	40,516.68
Fuel Inventory	97,848.43	2,941.37	94,907.06
Prepaid Expenses	127,900.35	(13,961.85)	141,862.20
Prepaid Insurance	152,512.00	(18,946.27)	171,458.27
Prepaid Employee Benefits	<u>4,353.92</u>	<u>(737.96)</u>	<u>5,091.88</u>
<b>Total Current Assets</b>	<b>19,225,804.39</b>	<b>446,031.94</b>	<b>18,779,772.45</b>
<b>Long-Term Assets</b>			
Buildings - Net	1,559,001.20	(16,013.06)	1,575,014.26
Bus Shelters - Net	2,371,805.54	(30,371.90)	2,402,177.44
Communication Equipment - Net	0.00	0.00	0.00
Computers - Net	0.00	0.00	0.00
Farebox Equipment - Net	64,200.00	(3,210.00)	67,410.00
Office Furniture & Equipment - Net	0.00	0.00	0.00
Leasehold Improvements - Net	1,215,959.48	(11,846.68)	1,227,806.16
Maintenance Equipment - Net	184,871.25	(1,946.01)	186,817.26
Revenue Vehicles - Net	3,039,926.28	(78,236.27)	3,118,162.55
Service Vehicles - Net	61,871.21	(2,422.47)	64,293.68
Projects in Process	271,598.98	35,030.00	236,568.98
Land	<u>3,600,255.44</u>	<u>0.00</u>	<u>3,600,255.44</u>
<b>Total Long-Term Assets</b>	<b>12,369,489.38</b>	<b>(109,016.39)</b>	<b>12,478,505.77</b>
<b>Deferred Outflows</b>			
KPERS Deferred Outflows	1,219,984.00	0.00	1,219,984.00
KPERS OPEB Deferred Outflows	4,913.00	0.00	4,913.00
Metro OPEB Deferred Outflows	<u>3,311.00</u>	<u>0.00</u>	<u>3,311.00</u>
<b>Total Deferred Outflows</b>	<b><u>1,228,208.00</u></b>	<b><u>0.00</u></b>	<b><u>1,228,208.00</u></b>
<b>Total Assets and Deferred Outflows</b>	<b><u>32,823,501.77</u></b>	<b><u>337,015.55</u></b>	<b><u>32,486,486.22</u></b>
<b>Liabilities and Deferred Inflows</b>			
<b>Current Liabilities</b>			
Accounts Payable	76,194.87	(53,831.53)	130,026.40
Accrued Payables	388,799.57	28,620.46	360,179.11
Payroll Taxes Payable	(11,425.96)	292.54	(11,718.50)
Payroll Liabilities Payable	(77.84)	(17.59)	(60.25)
Unearned Revenue	36,665.00	(17,320.00)	53,985.00
Other Current Liabilities	<u>15,000.00</u>	<u>0.00</u>	<u>15,000.00</u>
<b>Total Current Liabilities</b>	<b>505,155.64</b>	<b>(42,256.12)</b>	<b>547,411.76</b>
<b>Long-Term Liabilities</b>			
KPERS Pension Liability	3,844,898.00	0.00	3,844,898.00
KPERS OPEB Liability	71,121.00	0.00	71,121.00
Metro OPEB Liability	<u>87,984.00</u>	<u>0.00</u>	<u>87,984.00</u>
<b>Total Long-Term Liabilities</b>	<b>4,004,003.00</b>	<b>0.00</b>	<b>4,004,003.00</b>

**Topeka Metropolitan Transit Authority**  
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**As of May 31, 2022**  
**Page 2**

	<u>This Month</u>	<u>Net Changes</u>	<u>Last Month</u>
Deferred Inflows			
Metro OPEB Deferred Inflows	54,769.00	0.00	54,769.00
KPERS OPEB Deferred Inflows	32,619.00	0.00	32,619.00
KPERS Deferred Inflows	<u>223,568.00</u>	<u>0.00</u>	<u>223,568.00</u>
Total Deferred Inflows	<u>310,956.00</u>	<u>0.00</u>	<u>310,956.00</u>
Total Liabilities and Deferred Inflows	<u>4,820,114.64</u>	<u>(42,256.12)</u>	<u>4,862,370.76</u>
Fund Balance			
Fund Balance - Non-Designated	5,359,853.42	0.00	5,359,853.42
Fund Balance - Designated	11,004,216.24	0.00	11,004,216.24
Investment in Capital Assets	11,632,163.44	0.00	11,632,163.44
YTD Excess/(Deficit)	<u>7,154.03</u>	<u>379,271.67</u>	<u>(372,117.64)</u>
Total Fund Balance	<u>28,003,387.13</u>	<u>379,271.67</u>	<u>27,624,115.46</u>
Total Liabilities, Deferred Inflows and Fund Balance	<u>32,823,501.77</u>	<u>337,015.55</u>	<u>32,486,486.22</u>

**Topeka Metropolitan Transit Authority**  
**Cash Balances**  
**As of May 31, 2022**

		<u>This Month</u>	<u>Net Changes</u>	<u>Last Month</u>
Cash Account Balances				
Operating				
Operating Cash	1100	1,013,239.57	792,103.23	221,136.34
Customer Service Cash	1120	800.00	(200.00)	1,000.00
Cash in Machines	1130	0.00	(3,976.00)	3,976.00
Petty Cash	1140	200.00	0.00	200.00
Cash In Bank - Flex Spending	1150	48,740.04	(3,178.91)	51,918.95
MIP - General	1200	6,366,078.47	(317,505.28)	6,683,583.75
ST Investment - General Reserve	1230	<u>352,391.98</u>	<u>0.00</u>	<u>352,391.98</u>
Total Operating		7,781,450.06	467,243.04	7,314,207.02
Designated				
ST Investment - Insurance Reserve	1240	500,000.00	0.00	500,000.00
ST Investment - Capital Reserve	1250	<u>10,512,475.13</u>	<u>745.79</u>	<u>10,511,729.34</u>
Total Designated		<u>11,012,475.13</u>	<u>745.79</u>	<u>11,011,729.34</u>
Total Cash Account Balances		18,793,925.19	467,988.83	18,325,936.36

**Topeka Metropolitan Transit Authority  
Organization Overall  
From 07/01/2021 through 05/31/2022**

	YTD Actual	Annual Budget	\$ Remaining	% Used	YTD Last Year
<b>Operating Revenue</b>					
Fares	743,182.83	825,586.00	(82,403.17)	90.01%	357,720.52
Advertising	54,639.16	48,000.00	6,639.16	113.83%	31,098.00
Product Sales	916.00	1,416.00	(500.00)	64.68%	520.00
Other Revenue	<u>7,770.54</u>	<u>20,000.00</u>	<u>(12,229.46)</u>	<u>38.85%</u>	<u>75,464.63</u>
<b>Total Operating Revenue</b>	<u><b>806,508.53</b></u>	<u><b>895,002.00</b></u>	<u><b>(88,493.47)</b></u>	<u><b>90.11%</b></u>	<u><b>464,803.15</b></u>
<b>Operating Expense</b>					
Salaries and Wages	3,135,807.71	3,658,246.00	522,438.29	85.71%	3,358,770.59
Payroll Taxes	380,447.15	465,300.00	84,852.85	81.76%	413,559.07
Paid Time Off	434,564.98	461,441.00	26,876.02	94.17%	426,760.58
Employee Insurance	636,810.51	794,218.00	157,407.49	80.18%	610,000.87
KPERS	311,912.79	409,686.00	97,773.21	76.13%	385,091.62
Other Benefits	19,152.84	147,300.00	128,147.16	13.00%	302,768.68
Legal Services	0.00	3,000.00	3,000.00	0.00%	518.00
Audit Services	15,775.00	15,775.00	0.00	100.00%	15,675.00
Maintenance Services	401,247.77	376,584.00	(24,663.77)	106.54%	464,492.08
Other Services	189,744.74	147,530.00	(42,214.74)	128.61%	154,654.54
Fuel, Lubricants and Tires	475,487.77	441,900.00	(33,587.77)	107.60%	307,661.13
Maintenance Supplies	278,857.12	306,000.00	27,142.88	91.12%	272,015.35
Other Supplies	256,901.47	260,412.00	3,510.53	98.65%	267,965.67
Utilities and Telephones	141,562.94	160,758.00	19,195.06	88.05%	165,660.86
Casualty Insurance	113,921.32	109,436.00	(4,485.32)	104.09%	9,551.86
Taxes	47,035.20	62,604.00	15,568.80	75.13%	50,056.05
Contracted Lift Service	318,960.10	348,000.00	29,039.90	91.65%	314,790.00
South Topeka Service	0.00	0.00	0.00	0.00%	55,133.00
Continuing Education	2,860.28	4,920.00	2,059.72	58.13%	3,002.94
Advertising	16,501.83	10,200.00	(6,301.83)	161.78%	9,985.57
Equipment Leases	973.94	960.00	(13.94)	101.45%	956.76
Self-Insurance Payments	16,089.23	60,000.00	43,910.77	26.81%	37,905.80
Other Expenses	18,870.16	32,700.00	13,829.84	57.70%	19,059.98
Depreciation	<u>1,579,136.56</u>	<u>1,621,884.00</u>	<u>42,747.44</u>	<u>97.36%</u>	<u>1,456,905.79</u>
<b>Total Operating Expense</b>	<u><b>8,792,621.41</b></u>	<u><b>9,898,854.00</b></u>	<u><b>1,106,232.59</b></u>	<u><b>88.82%</b></u>	<u><b>9,102,941.79</b></u>
<b>Operating Excess/(Deficit)</b>	<u><b>(7,986,112.88)</b></u>	<u><b>(9,003,852.00)</b></u>	<u><b>1,017,739.12</b></u>	<u><b>88.69%</b></u>	<u><b>(8,638,138.64)</b></u>
<b>Non-Operating Revenue</b>					
Mill Levy	3,388,393.68	5,135,698.00	(1,747,304.32)	65.97%	3,285,288.09
Federal Operating Funds	3,402,994.13	2,980,567.00	422,427.13	114.17%	3,670,650.59
State Operating Funds	830,387.00	830,387.00	0.00	100.00%	825,602.79
MTPO & JEDO Grants	54,100.62	51,200.00	2,900.62	105.66%	105,464.13
Interest Earned	13,046.68	6,000.00	7,046.68	217.44%	15,816.56
Gain/(Loss) on Disposal	<u>11,650.00</u>	<u>0.00</u>	<u>11,650.00</u>	<u>0.00%</u>	<u>7,327.50</u>
<b>Total Non-Operating Revenue</b>	<u><b>7,700,572.11</b></u>	<u><b>9,003,852.00</b></u>	<u><b>(1,303,279.89)</b></u>	<u><b>85.53%</b></u>	<u><b>7,910,149.66</b></u>
<b>Net Excess/(Deficit)</b>	<u><b>(285,540.77)</b></u>	<u><b>0.00</b></u>	<u><b>(285,540.77)</b></u>	<u><b>0.00%</b></u>	<u><b>(727,988.98)</b></u>
<b>Capital Items</b>					
Capital Grants	<u>292,694.80</u>	<u>0.00</u>	<u>292,694.80</u>	<u>0.00%</u>	<u>376,114.14</u>
<b>Total Capital Items</b>	<u><b>292,694.80</b></u>	<u><b>0.00</b></u>	<u><b>292,694.80</b></u>	<u><b>0.00%</b></u>	<u><b>376,114.14</b></u>
<b>Change in Net Assets</b>	<u><b>7,154.03</b></u>	<u><b>0.00</b></u>	<u><b>7,154.03</b></u>	<u><b>0.00%</b></u>	<u><b>(351,874.84)</b></u>

Grant Status  
Board Meeting  
June 20, 2022

Grant	Project	Grant Amount	Amount Remaining	Status
FTA 5307 (from KDOT)	Bus Stops Phase 8	\$713,544	\$0	97 stops complete. All funds drawn. Grant closed in March.
FTA 5307 (from KDOT)	Bus Stops Phase 9 and Bike Stations	\$739,634	\$125,290	84 stops complete. Bike stations in process. Drew funds for 11 more stops for \$44,288 on May 25.
KDOT 5339-18	Vehicles, Security and QSS	\$1,121,574	\$120,145	12 projects complete. 9 Draws made. 2 projects in process. Requested funds for 5 Arboc buses on 4/21/22.
FTA 5339	Bus Wash, Bus Technology, WalMart	\$503,120	\$0	All projects complete. All funds drawn. Grant closed in March.
FTA 5307	FY2020 Operating Funding	\$2,323,030	\$1,486,036	Drew funds for Jan-Mar for \$97,513 on 5/12.
FTA 5307	CARES Emergency Funding	\$6,580,905	\$0	All funds drawn. Grant closed in March.
FTA Low-No	Electric Bus Purchase (3)	\$1,737,825	\$1,737,825	Grant is open.
FTA 5339	Buses, Signs, Radios, Redundancy	\$4,987,500	\$4,987,500	Grant is open. Redundancy project in progress.
FTA 5307	ARPA Emergency Funding	\$3,816,046	\$0	Final draw for Jan-Mar for \$1,018,989 on 5/12. Grant will be closed soon.
FTA 5307	FY2021 Operating Funding	\$2,356,852	\$2,356,852	Grant is open.
Received KDOT funding for:				
	Maintenance and Security Equipment	\$256,080		
	Bus Operator Security Barriers	\$110,136		
	Phase 10 Bus Stops	\$938,624		
	Electric Bus Study	\$120,000		
	Bus Stops and Sidewalks	\$177,725		

Procurement Calendar  
Board Meeting  
For Calendar Year 2022  
June 20, 2022

Received Notice To Proceed  
Lift System - \$140,000  
Operator Barriers - \$137,670  
Skid Steer Loader - \$55,000  
Electric Vehicle Fleet Study - \$150,000  
ADA Sidewalk Improvements - \$242,352

January 18 – at board meeting

- a. Award the Skid Steer Loader Contract (complete)

February 21 – at board meeting

- a. Award the Insurance Broker Services Contract (complete)

March 21 – at board meeting

- a. Award the Electric Vehicle Fleet Study Contract (complete)

April 18 – at board meeting

- a. Approve the 4-Leg Parallelogram Lift System RFB (complete)

May 16 – None

June 20 – at board meeting

- a. Approve the Armored Truck Service RFB
- b. Approve the Digital Radios RFB
- c. Approve the Janitorial Services RFB
- d. Approve the Microtransit System RFP
- e. Award the 4-Leg Parallelogram Lift System Contract