



**Topeka Metro
Board of Directors Minutes
August 21, 2023**

MEMBER'S NAME	ORGANIZATION	PRESENT / ABSENT / EXCUSED
Scott Tummons, Chair	Topeka Metro	Present Admin Ofc.
Candis Meerpohl	Topeka Metro	Present Admin Ofc.
Joseph Ledbetter	Topeka Metro	Present Admin Ofc.
Rodd Miller	Topeka Metro	Present Admin Ofc.
Alan Bearman	Topeka Metro	Present via ZOOM
Beverly Hall	Topeka Metro	Present via ZOOM
Fatima Perez-Luthi	Topeka Metro	Absent

Staff/Visitors	ORGANIZATION	PRESENT / ABSENT / EXCUSED
Bob Nugent, General Manager	Topeka Metro	Present Admin Ofc.
Richard Appelhanz, Chief Financial Officer	Topeka Metro	Present Admin Ofc.
Keri Renner, Director of Marketing and Communications	Topeka Metro	Present Admin Ofc.
Andy Fry, Director of Planning	Topeka Metro	Present Admin Ofc.
Denise Ensley, Chief Operations Officer	Topeka Metro	Present Admin Ofc.
Terri Miller, Director of Human Resources	Topeka Metro	Present via ZOOM
John Cassidy, Legal Counsel	Topeka Metro	Present via ZOOM
Jared Culbertson, Director of Information Technology	Topeka Metro	Present via ZOOM
Alan Parrish, Director of Maintenance & Facilities	Topeka Metro	Present via ZOOM

TOPIC	KEY DISCUSSION	RECOMMENDED ACTION / STATUS	PERSON RESPONSIBLE
Call to Order	Called the meeting to order at 4:00 p.m.	6 of 7 members present	Scott Tummons
		MOTION: Rodd Miller moved, and Joe Ledbetter seconded the motion to approve the July 17, 2023, meeting minutes as presented. The motion passed 6-0.	
Public Comment	No public in attendance.		
Department Reports			
Planning Report	Planning report as submitted.		Andy Fry
Operations Report	Operations report as submitted.	Update on vandalism of bus shelters	Denise Ensley
Maintenance Report	Maintenance Report as submitted.		Alan Parrish
Finance Report	Finance report as submitted.		Richard Appelhanz
Action Items	<p>Approval of July Financials as of 7-17-23</p> <p>Natural Gas Contract, 3- year contract – recommend Bluemark Energy</p>	<p>MOTION: Joe Ledbetter moved, and Rodd Miller seconded the motion to accept the financial report for July 31, 2023, as presented. The motion was approved 6–0.</p> <p>MOTION: Joe Ledbetter moved, and Candis Meerpohl seconded the motion to approve the award the contract to Bluemark Energy for natural gas for \$57, 941.48. The motion passed 6-0.</p>	<p>Rodd Miller</p> <p>Richard Appelhanz</p>

	Employee Benefit Broker Services Contract, 5-year contract recommend Bukaty Companies.	MOTION: Rodd Miller moved, and Joe Ledbetter seconded the motion to award the employee benefit broker services to Bukaty Companies. The motion passed 6-0.	Richard Appelhanz
Discussion Items	<p>Considerable problems with homeless people at our shelters near the Topeka Rescue Mission. Issues continue to get worse. Bob talked to the director of mission, and she asked if we could take the shelters out.</p> <p>Study Session for September 8, 2023: Bob and Andy will be attending the KPTA Midwest Transit Conference in Kansas City Sept. 7 & 8. Suggested that we can reschedule the session or not hold one.</p> <p>Alan Bearman asked about Proterra, the electric bus vendor we have been working with and their status with our buses.</p> <p>Scott Tummons thanked Joe Ledbetter for his four years of service to Topeka Metro serving on the board.</p>		<p>Bob Nugent</p> <p>Bob Nugent</p> <p>Alan Bearman</p> <p>Scott Tummons</p>
New Business	N/A		
Executive Session	Motion for the board to recess for an executive session so that the board can discuss matters relating to employer-employee negotiations for purposes of discussions with ATU 1360 K.S.A. 75-4319(b)(3) beginning at 4:35 p.m. and ending at 4:50 p.m.	MOTION: Candis Meerpohl moved, and Joe Ledbetter seconded the motion to recess for executive session. The motion passed 6-0.	Candis Meerpohl
Adjourn	Board meeting adjourned at 4:50 p.m.		Scott Tummons

Respectfully Submitted –



Keri Renner, Topeka Metro Board Secretary